



Phase 2 Management Team Minutes

Wednesday, January 14, 2026

4:00 p.m.

Webex

Attendees: Amanda Fowler (Chair), Emily Archambeault, Maria Goodridge, Katrin Zipperlen, Theodore Brown, Alison Haynes, Melanie Johnston, David Stokes, Steve Shorlin, Rick Audas, Martine McKay, Tara Snelgrove, Brian Kerr, Jennifer Leonard, Jacqueline Costello

Regrets: Heidi Coombs, Michelle Simms, Alyson MacCormack

Recorded by: Vivian Whelan

Topic	Details	Action Items and person responsible
Introduction and Welcome	Welcomed Dr. Rick Audas, Community Health	
Agenda review - Review for Conflict of Interest - Confirmation of Agenda	No conflicts	
Review and approval of prior minutes - Review of action items from previous meeting	Motion to approve December minutes: Amanda Fowler Seconded: Alison Haynes, Jennifer Leonard All in favour	
1. Business Arising		
2. Assessment	- Can we use AI generated questions? It is hard to police or stop it. They would enhance the	

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	question bank. There is no initiative right now to look at AI generated questions.	
3. PESC	- No update	
4. Curriculum Lead	- Major curriculum change from Dr. Scott Moffatt. - Reverse a curriculum change from last year of moving Integrating Communication and Medical History taking from Phase 1 to Phase 2. It would be better place in Phase 1. Motion to move Integrating Communication and Medical History Taking from Phase 2 back to Phase 1: Amanda Fowler Seconded by: Tara Snelgrove, Rick Audas All in agreement. Amanda Fowler will bring this to UGMS	
5. Community Health	- No issues	
6. Research	- Going well. Challenging to get supervisors with the increased class size.	
7. Physician Competencies	- No update	
8. Clinical Skills	- Going well. Faculty development has been done for NL and PEI. - Thursday afternoon clinical skills will have optional start times. - UGME will send an email with the times available.	
9. ILS	- The first ILS session is on February 4. - One facilitator in PEI can participate. Tag team with NL. Two NL tutors are ready.	

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9. PEI	- No updates. PEI enjoyed faculty on PEI for ILS.	
10. Student Issues	- No issues. They weren't aware of various start times for clinical skills. - Issues can be brought to Dr. Fowler in between meetings.	
11. New Business	Proposal for Medical Education Research Trial - Dr. Craig Stone, the Medical Director of CLSC, would like to do a little research study where he would train some of the SPs to provide feedback from physical exams to students. The tutor would still be there. - Feedback would be such as the student isn't pushing hard enough, or they aren't pressing exactly in the right spot. - There would be comparison after between students with feedback from an SP and students without SP feedback. - This would happen with MSK sessions in May and June. - This proposal has already been brought to the Clinical Skills committee and they are in favour. - There are a couple of Research associates in the OPED office if interested in assistance or consultation - Ethics may need to be contacted.	
12. Next Meeting	TBD	